

**** PRELIMINARY ** DRAFT ****

NEW YORK CITY
DEPARTMENT OF EDUCATION
**SCHOOL BUILDING RE-OPENING
PRELIMINARY PLANNING OVERVIEW**

June 9, 2020



Department of
Education

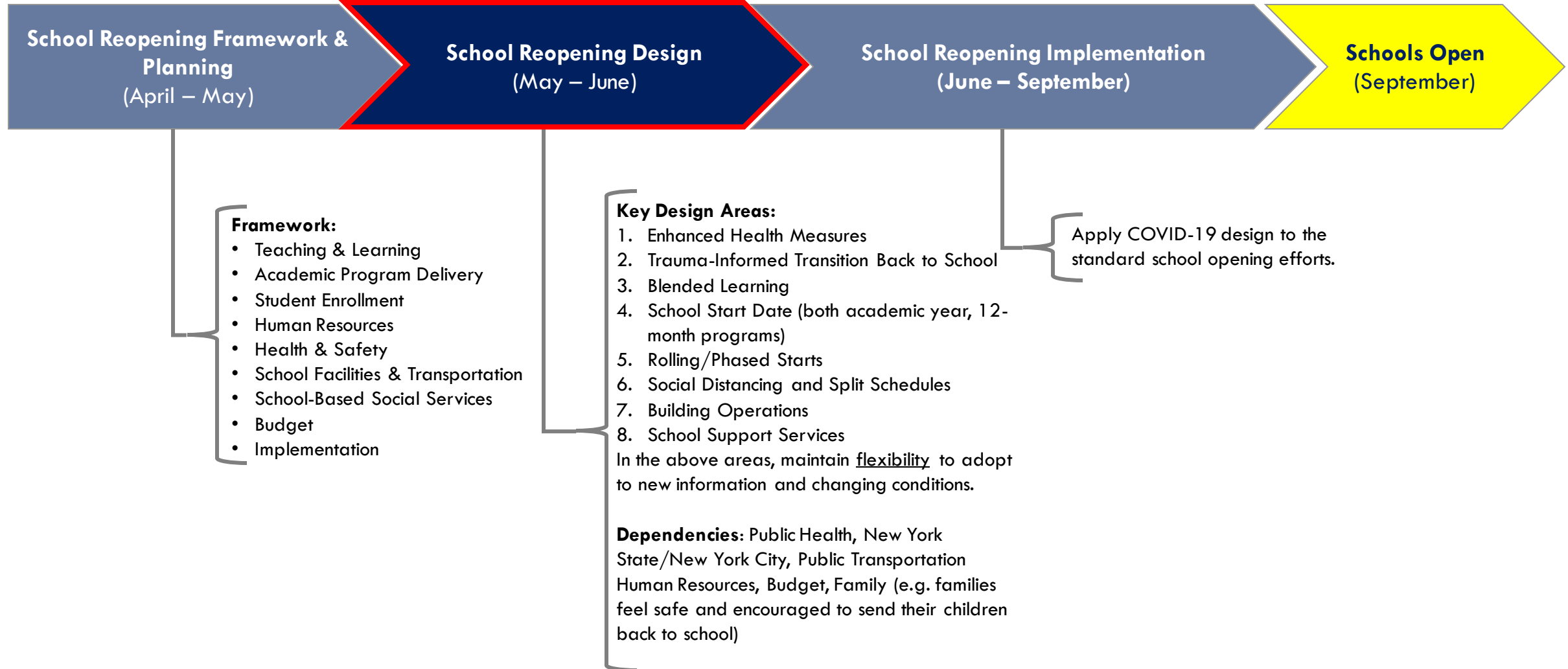


MEETING OBJECTIVES

- **Provide an update on Fall planning**
- **Share the current space utilization analysis including key factors and dependencies**
- **Call to Action**

SCHOOL OPENING PLAN

NYC Department of Education (NYCDOE) has already begun efforts to open schools buildings post-COVID-19. This effort is being completed along the following steps:



KEY DESIGN AREAS

DOE is using the below framework to inform the plan for when and how to re-open school buildings.

Key Questions:	1. Should there be enhanced health measures?	2. Should there be a trauma-informed transition back to school?	3. Should blended /remote learning continue?	4. When should in-person school start? When should 12-month programs start?	5. Should return to school be rolled / phased?	6. Should there be a split school schedule to allow for social distancing?	7. Should there be modifications to building operations?	8. Should there be modifications to school support services?
Key Design Considerations:	1.1. Additional protective equipment and sanitation protocols	2.1. Two week long transition	3.1. Blended Learning should continue during phasing period	4.1 Allow for transition back	5.1. Phase by vulnerable populations	6.1. Assess social distancing requirements for capacity	7.1. Modified movement protocols	8.1 Pupil Transportation
	1.2 Testing and health measures (e.g. social distancing)	2.2. Transition period is focused on trauma based care	3.2. Blended Learning should be integrated in school delivery model	4.2 Create a supportive return to normalcy	5.2. Phase by populations under-served by remote learning	6.2. Split schedules by day, week	7.2. Increased building supplies and cleaning operations	
	1.3 Health status monitoring protocols	2.3 Transition involving a return to 'old' classes and 'hand-off' to new ones	<i>Combination of the above or alternative option</i>	4.3 Acknowledge unknown health risks	5.3. Phase by grade level	6.3 Split schedule based on student/family needs	7.3. Set-up testing stations	8.2 School Food Operations
	<i>Combination of the above or alternative option</i>	<i>Combination of the above or alternative option</i>			<i>Combination of the above or alternative option</i>	<i>Combination of the above or alternative option</i>	<i>Combination of the above or alternative option</i>	
Dependencies:	Health Dependencies (likely to change over time)							
	New York State and New York City Dependencies							
	Human Resource Dependencies							
	Budget Dependencies							
	Family Dependencies							

SAMPLE DEEP DIVE INTO KEY DECISION AREA: SPLIT SCHEDULE CONSIDERATIONS

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Three potential ways for splitting schedules (shown below) would decrease the number of students in school at any given time:

Legend:
In Person (IP) Remote Learning (RL) No School (NS)

Option 1
Alternate Days

Student Groups	Monday	Tuesday	Wednesday	Thursday	Friday (Rotating)	
Group A	IP	RL	IP	RL	RL	IP
Group B	RL	IP	RL	IP	RL	IP

Option 2
Alternate Weeks

Student Groups	Week 1				
	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	IP	IP	IP	IP	IP
Group B	RL	RL	RL	RL	RL

Week 2				
Monday	Tuesday	Wednesday	Thursday	Friday
RL	RL	RL	RL	RL
IP	IP	IP	IP	IP

Option 3
Alternate Days with FT Remote

Student Groups	Monday	Tuesday	Wednesday	Thursday	Friday
Group A	RL	RL	IP	IP	IP for select students (e.g. EL/SEL, SWD)
Group B	IP	IP	RL	RL	
Group C	RL	RL	RL	RL	RL

Alternative Options Increase space among students during in-person instruction by moving some classes outside, re-arranging desks, dividing classes into smaller groups, requiring students to remain seated during class; institute classroom stays where students stay in one classroom all day and teachers rotate; and/or close common areas and high-mix classes/activities.

SPACE UTILIZATION & PROGRAMMING EXERCISE

The DOE is considering a variety of options for opening school buildings in the Fall with modifications for social distancing.

To help with developing and reviewing options, the Division of Space Planning and Development is developing detailed capacity estimates to account for social distancing. The target to distribute initial estimates to Principals is Thursday, June 11th.

Example:

DBN	33X123
School Name	Sample Middle School

Room Size	Count of Rooms	Student Capacity with Social Distancing
Instructional		
Full-Size	24	230-280
Half-Size	4	20-30
Administrative		
Full-Size	3	40-50
Half-Size	4	20-30
Estimated Social Distance Capacity		
Estimated Total Capacity (includes all full-size instructional rooms and 50% of full-size administrative room re-purposed for instructional use; excludes half-size rooms)		250-300

Enrollment (2019-2020)

Grade	Number of Students
6 th Grade	102
7 th Grade	123
8 th Grade	95
Total	320

* Space information provided is based on planned 2020-2021 allocations and is subject to change.

CALL TO ACTION

After this call,

- **Share this information with your Senior Leadership Team**
- **Review the Key Design Areas and provide any feedback**
- **Attend an All Field call on Thursday, 6/11 to begin space utilization planning at your school**